

TravelSmith Drop Ship Routing Guide

Effective 11-01-13

Drop Ship vendors must use our preferred carriers. In unique circumstances, TravelSmith may allow exceptions based on final transportation rates. Written approval of exceptions is required and failure to comply will result in a compliance chargeback.

Small / Parcel Shipments

Total order weight is less than 400 lbs and:

- Each carton does not exceed 150 lbs actual weight
- Each carton does not exceed 165 inches Length plus Girth (L+G) (see http://www.ups.com/content/us/en/resources/ship/packaging/weight_size.html for details on how to calculate)
- Each carton's Length (longest side) does not exceed 108 inches

Route through UPS (United Parcel Service) via the Ground service.

<u>Carrier Name</u>	<u>Carrier Phone Number</u>	<u>Website/Email</u>	<u>Billing Information</u>
UPS	800-PICK-UPS	www.ups.com	3 rd Party # A3A384

UPS Third Party Address: TravelSmith
8880 Union Center Blvd.
West Chester, OH 45069

***We require the TravelSmith Number be entered in the Reference field #1.**

Large / Motor Freight Shipments – (Greater than 150 lbs, total order greater than 400 lbs, or dims exceeding UPSable)

Route through Ceva via Threshold and In-Home services**

** Contact a Transportation Specialist at: routing@cornerstonebrands.com